



STUDENT **SERVICES**

The faculty and staff of SAGU are committed to providing services to make the student's university experience meaningful and enjoyable, while intentionally promoting an atmosphere conducive to student learning.

SPIRITUAL LIFE

Activities are promoted which contribute to the spiritual development of students. Central to this program is the daily chapel period shared by the entire University community. Seasons of worship are accompanied by spiritual challenges extended to the students by the administration, faculty, visiting guest speakers, and fellow students. As God moves during these times, many students are filled with the Spirit and make deep personal commitments to God.

A World Ministries emphasis is planned each semester at which time Christian stewardship and consecration are stressed. Many SAGU students have dedicated themselves to ministerial service in these meetings.

Emphasis also is placed on personal devotions in connection with residence hall life. At regular intervals entire sections of the residence halls meet for group worship. Spiritual life on campus is encouraged through a variety of student organizations and ministry groups.

Global Prayer Focus

SAGU serves as a Global Prayer Center representing the desire and focus of the districts of the Southwestern region to put SAGU at the center of a worldwide prayer movement. The Hugh P. Jeter World Prayer Center is open daily to inspire intercessory prayer for all regions of the world as well as personal needs. The Road to Emmaus Prayer Walk features a prayer path of approximately one mile in length. Administrators, faculty, staff, and students use the walk daily for prayer and exercise.

Student Ministries

SAGU's primary objective is the training of individuals to enter world-wide Christian service. In keeping with this objective, Student Ministries complements academic training with essential practical training and opportunities for Christian service. Therefore, all students are required to be faithful in chapel and church attendance. Students are strongly encouraged to participate in local church ministries. All students are required to serve a minimum of one hour of practical ministry service per week. Christian service should characterize every student's life.

PERSONAL LIFE

SAGU maintains concern about the personal life of its students. All students (married or single, off campus or on campus) are expected to conduct themselves at all times in accordance with the teachings of the Word of God, the accepted standards of the Assemblies of God, and the standards of conduct held by SAGU. SAGU students must realize the importance of exemplifying Christian living both on campus and off campus. Since many come from various backgrounds, it is necessary that each student becomes acquainted with SAGU's standard of conduct and dress. The University states its intention of making biblical principles its primary basis for conduct as referred to in the Assemblies of God Bylaws, Article IX, Section 6, as follows:

In view of the alarming erosion of national moral standards, we reaffirm our intention of holding up biblical standards against all forms of worldliness. We urge all believers to "Love not the world, neither the things that are in the world . . . For all that is in the world, the lust of the flesh, and the lust of the eyes, and the pride of life, is not of the Father, but is of the world (I John 2:15,16)."

In its teaching regarding worldliness, the Scripture warns against participation in activity which defiles the body or corrupts the mind and spirit; the inordinate love of, or preoccupation with, pleasures, positions, or possessions, which lead to their misuse; manifestation of extreme behavior, unbecoming speech, or inappropriate appearance; any fascination or association which lessens one's affection for spiritual things (Luke 21:34, 35; Romans 8:5-8; 12:1-2; II Corinthians 6:14-18; Ephesians 5:11; I Timothy 2:8-10; 4:12; James 4:4; I John 2:15-17, and Titus 2:12).

STUDENT LIFE

Attendance at SAGU is designed to be a life enriching experience. By living, worshiping, working, and interacting with other Christian young people, one is stimulated by the influence of examples to include Christ in every facet of daily living. A full schedule of activities is planned to emphasize the importance of Christian values.

Social Life

Social life plays an important part in the development of Christian character and poise. The University seeks to provide a well-balanced program of social events for the student body. Opportunities for social experiences are planned by the Student Congress, Residential Life, and other campus organizations.

Student Conduct Committee

The Student Conduct Committee has the responsibility of maintaining the high Christian standards of the University. The committee seeks to identify models of excellence in Christian behavior and service on campus. It functions to remedy difficult problems but may also require a student who does not embrace the aims and ideals of the University to withdraw if general welfare demands it.

GENERAL SERVICES AND POLICIES

Orientation

SAGU is dedicated to helping men and women adjust to life as university students. The orientation program actually begins before students arrive on campus with a series of communications which answer important questions and provide helpful information about SAGU.

Days are designated at the opening of each Fall and Spring term for orientation, testing, and counseling. All new students participate in these activities. Freshmen students are required to enroll in the college life orientation course (GES 1122 Strategies for Student Success). Topics covered in the course serve to better acquaint students with the distinctive programs of SAGU and enable them to realize the most from a university education.

Campus Security Services

Campus Security provides ID card and vehicle services at the Information and Security Center (ISC). Security and safety patrols occur 24 hours a day. Students may request an escort from anywhere on campus, especially during hours of darkness. Reports of theft, vandalism or other criminal or questionable activity should be filed at the ISC.

Student Counseling Services

SAGU is concerned about each student. Faculty members are available during the week at posted hours for personal conferences. Also, students may access professional help in dealing with problems of social, emotional, or interpersonal nature. Trained counselors are available in the counseling center to help students who need free, confidential, biblically-based counseling in the following areas:

- Personal Counseling covering such issues as stress, loneliness, anger, self-esteem, and other relational, emotional, spiritual, moral and cultural problems that may arise in daily life
- Premarital Counseling for pre-engaged or engaged couples and seminars each semester which cover such topics as conflict, communication, biblical roles and responsibilities, finances, sexual relationships, and family devotions
- Marriage and Family Counseling
- Personality Testing
- Support Groups
- Seminars on topics such as Grief, Boundaries in Dating, and The Positive Side of Being Single
- Referral Services to additional professional counselors

Career Services

SAGU's Career Services Office, located in the Barnes Student Center, provides the resources and strategies for choosing a college major, developing career plans, creating a resume, finding internships and full-time jobs, connecting with alumni, developing graduate school plans, and making successful career transitions. Career Services provides year-round service to students as well as University alumni.

Student Billing Office

The Student Billing Office serves the students of SAGU in their financial matters.

1. Statements are sent to students monthly. Students can also access their accounts through their student portals.
2. Limited check cashing is available for students with whom the University has had good financial experience.
3. Organizational funds are retained in this office.
4. Schedules of fees and financial counseling are available.

This office can assist students in many ways and students are encouraged to make use of these services.

Cashier

Check Cashing Policy: The Student Billing Office will receipt any check, money order, traveler's check, or cashier's check properly endorsed to the student's account. Due to limited cash on hand, checks in excess of \$50 and two-party checks cannot be cashed. No student checks will be cashed during the last two weeks of a semester to allow all checks to clear for payment. It is recommended that students who cash checks regularly open an account at AGCU or a local bank.

Any returned check must be cleared immediately with cash, cashier's check, or money order; no additional checks will be cashed if the returned check has not cleared. There is a \$30 returned check fee (per check). If two checks are returned, no additional checks will be cashed until the returned checks and fees have been paid.

Student Employment

Though SAGU is unable to guarantee employment to students, the University makes every effort to aid students to find jobs either on or off campus. Work opportunities on campus are provided in the cafeteria, library, offices, residence halls, physical plant, and ground maintenance.

Many students seek outside employment to finance at least part of their expenses. Part-time jobs are available at many local businesses such as private homes, stores, shops, day care facilities, and offices. Full and part-time employment is available in nearby Dallas and Fort Worth for students whose financial responsibilities are heavy.

Freshmen are generally encouraged to have sufficient funds to cover most of their first-year expenses. This will enable them to give sufficient time to university adjustment and to obtain employment without being under financial pressure.

Off-Campus Employment : Students seeking off-campus employment (full-time or part-time) should consult the Career Services Office, which maintains an active file of job opportunities.

Federal Work Study Employment: Students approved for Federal Work Study assistance should consult the Financial Aid Office for open positions.

Regular On-Campus Student Employment : Students interested in a position on campus should complete an employment application in the Career Services Office.

SAGU Christian Bookstore

SAGU Christian Bookstore, located at Sycamore Place, carries a complete stock of textbooks and academic supplies. The bookstore is also the official carrier of SAGU insignia items, including apparel, mugs, decals and much more. Additionally, they have gift items, Christian books, Bibles, jewelry, snacks and various electronic items. Special orders are welcome.

Housing Services

Students derive special benefit from community life in a rich, Christian atmosphere. Facilities are provided for single students under age 23 to live on the campus. All single undergraduate on campus students under age 23 are expected to live on campus. A listing of the men and women's residence halls is given in the section entitled Campus and Facilities.

Dorm Reservation Form and Enrollment Deposit: All new on campus students (first time freshmen or transfer) expecting to live on campus must complete a dorm reservation form and pay a \$150 Enrollment Deposit before being placed in a dorm. Fifty dollars serves as an enrollment fee and \$100 serves as a deposit. Upon registration and dorm move-in, \$100 of the initial deposit will be credited to the student's account at the conclusion of late registration and proof of dormitory occupancy. If an applicant decides not to attend, the Admissions office must receive written notification before July 15 (Fall semester deadline) or December 10 (Spring semester deadline) in order to receive a \$100 reimbursement. If the Admissions office is not contacted by these deadlines, no refund will be given. Each semester, current students wishing to request a room will pay, in advance, a non-refundable reservation fee of \$50. Students who pre-register for the following semester will have their dorm reservation fee waived. Room selection is only guaranteed until the close of the first day of registration.

Married Students: The University provides a limited number of apartments for married students. A variety of off-campus housing facilities also exist in the city of Waxahachie. For more information, contact the Business Services Office.

Food Services

Food services are provided in the University cafeteria, the Lion's Den snack bar in the Barnes Student Center, and Einstein Bros Bagels in the Hagee Communication Center. For a description of these facilities see the section entitled Campus and Facilities.

Mail Service

All University mail is distributed by the Campus Mail Center. Boxes are provided to all on-campus students and are located in the Barnes Student Center.

Health Services

The health care needs of SAGU are coordinated through the Residential Life Office.

Campus Nurse: Student applications at the University are surveyed by the campus nurse to determine health care needs that should be brought to the attention of food service personnel, directors of athletic activities, faculty, staff and/or administrators. A professional nurse services the health needs of the student body. The campus nurse maintains contact with a local physician. Students are referred to other qualified health care personnel for medical consultation, diagnosis, and/or treatment as necessary.

The campus nurse will maintain daily office hours which are posted on the Health Services Office door and will be available on-call through the Residential Life office. The Health Services Office is located in Teeter Hall.

The campus nurse is also available for consultation to all students living off-campus, faculty, staff and administration.

Insurance: SAGU requires medical clearance and accident insurance coverage for each student admitted. Participation in the student accident insurance program of the University is required. Accident insurance coverage purchased in the University program applies only to the semester for which the student has paid. During the summer, accident insurance will be provided by the school for students engaging in SAGU-sponsored ministry or athletic tours. It should be understood that SAGU does NOT provide a health or medical insurance program for students.

The student accident policy serves as a secondary policy for varsity athletes. All varsity athletes are required to provide their own primary medical coverage to meet minimum requirements as set by SAGU. Proof of primary insurance will be required before an athlete may participate in varsity athletics.

HEW Regulations

HEW Regulations 84.21 . . . No qualified handicapped person shall, because a recipient's facilities are inaccessible to or unusable by handicapped persons, be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination under any program or activity provided by the University.

For further information on the HEW Handicapped regulations, contact the Office of Student Services.

Student Rights with Regard to Education Records

In compliance with Public Law 93-380, Family Educational Rights and Privacy Act of 1974, you are hereby informed of your rights with regard to education records made at Southwestern Assemblies of

God University.

- Other school officials who have legitimate educational interests have access to the records. Officials of other schools in which the student seeks to enroll will have access to these records upon the written consent of the student.
- Also having access are authorized representatives of the Comptroller General of the United States, the Secretary, the Commissioner, and the Director of the National Institute of Education. In connection with a student's application for receipt of financial aid, access is granted to state and local officials or authorities to which such information is specifically required to be reported or disclosed pursuant to state statute adopted prior to November 19, 1974 (nothing in the paragraph shall prevent a state from further limiting the number or type of state or local officials who will continue to have access there-under).
- Access is granted to organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction, if such studies are conducted in such a manner as will not permit the personal identification of students and their parents by persons other than representatives of such organizations and such information will be destroyed when no longer needed for the purpose for which it is conducted.
- Accrediting organizations will have access rights in order to carry out accrediting functions.
- Records may be viewed in compliance with judicial order or pursuant to any lawfully issued subpoena, upon condition that the students are notified of all such orders or subpoenas in advance of the compliance there with by the educational institution.
- Student records will be updated each semester enrolled and course work with grades and total grade point average are figured for the semester's work.
- The student has the right to inspect his records maintained by SAGU. To do this the student must request the permanent record from the Registrar. Also, if the information contained in the file is determined to be incorrect, the right to a hearing to change, delete, or write explanations regarding the information in question will be granted. Should a file contain information on another student, only that information pertaining to the inquiring party will be provided.
- The student has the right to waive the option of reviewing recommendations for admission. The student opting to waive the right of inspection may sign the form "Student Waiver of Rights" provided in the Registrar's Office or sign the "Waiver of Rights" provided on the front of the recommendation forms used for admissions purposes. The student is not required to waive the right of inspection and would in no case be refused admission, or any of the services offered by Southwestern Assemblies of God University, because of failure to sign the waiver.
- The student has the right to challenge the content of his/her education records. To do this, the student should request the form "Request to Amend or Remove Educational Records" from the Registrar's Office. After completing the form, it should be presented to the Registrar, and in the event the request is not approved, a date of hearing will be set. The student may be present during the hearing and will be notified on the day of the hearing of the action taken. A scheduled fee is charged for a copy of a transcript.
- Students have until the last day of late registration to request that "Directory Information" be withheld from the public. Pursuant to the Family Educational Rights and Privacy Act of 1974, "Directory Information" includes a student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. If one does not want the "Directory Information" made public, he/she needs only to sign the form,

“Notice to Withhold Directory Information,” that is available in the Registrar’s Office.

- This law does not grant the right to contest the grade given the student’s performance in a course, or the right to examine a teacher’s grade book.

Questions regarding the rights provided by Public Law 93-380, Family Educational Rights and Privacy Act of 1974, should be directed to the Registrar’s Office.

STUDENT COMPLAINTS

The University regards general complaints with appropriate attention. The student body is regularly polled with respect to academics and student life. Faculty members, College Deans, and the Vice President for Academics are approachable concerning classroom and curricular matters. Student Congress executive officers regularly share student concerns with the Vice President for Student Development. Students are welcomed to visit with the Vice President for Student Development to make personal concerns known. Formal written complaints may be filed with the Vice President for Student Development.

Initiating and Processing a Complaint

Any student that wishes to log a complaint must first discuss it with the Dean of Students with the objective of resolving the matter informally. Should this informal discussion fail to satisfy the student, then a formal written complaint must be filed with the Vice President for Student Development. No complaint will be received in which the complainant refuses to commit to written record. All persons against whom a complaint has been filed will be notified of the allegations. A complaint may be withdrawn at any step without prejudice and cannot be reopened.

Procedure

Step 1: The complainant shall file a formal written complaint with the Vice President for Student Development, using the Student Complaint Form that can be acquired from the Student Development office, or on the SAGU website (www.sagu.edu/complaintform). This form should be filed no later than 10 days after the incident involved in the complaint.

Step 2: Upon the evaluation by the Vice President for Student Development, an investigation will be conducted. The investigation may include interviews of all parties involved in the complaint and the gathering of all available evidence. In the event that the matter involves academics, the complaint will be turned over to the Vice President for Academics for investigation.

Step 3: Once the matter has been investigated, the Vice President for Student Development will inform the complainant of the resolution. If the student is not satisfied with the resolution, the complaint shall be transmitted to the President. Whomever the President designates shall meet with the parties of interest. A response to the complaint shall be indicated in writing with a copy furnished to the complainant and the accused. This response will be considered as final.

In the event that a student believes he/she has been unfairly treated, or has issues with the University that cannot be resolved by the methods outlined above, he/she has the right to contact our accrediting agencies and/or various state and other governmental agencies (www.sagu.edu/complaintprocedure).

For students attending the Valor School of Leadership and Ministry in Griffin, Georgia, in the event your issues with the University cannot be resolved by the methods outlined above, you would contact the Georgia Nonpublic Postsecondary Education Commission, 2082 E. Exchange Pl. #220, Tucker, GA 30084-5334. The phone number is (770) 414-3300 and their website is www.gnpec.org.

Athletics and Intramural Program

The purpose of athletics at SAGU is to promote and develop good physical health practices, as well as to offer an opportunity for the student to coordinate physical effort, self-discipline, and Christian testimony in the arena of sports. Team cooperation and the development of a sense of fair play are important components of this program.

Varsity sports include women's basketball, women's volleyball, women's softball, women's cross country, and women's soccer, men's baseball, men's basketball, football, men's cross country, and men's soccer. In cooperation with the Equity in Athletics Disclosure Act (1994), SAGU publishes an annual report on its intercollegiate varsity athletic programs. This report is available in the office of the Athletic Director.

SAGU also has an aggressive intramural program. This program is open to the entire campus (administration, faculty, staff, and students). Visit the Garrison Wellness Center for more information.

The student accident policy serves as a secondary policy for varsity athletes. All varsity athletes are required to provide their own primary medical coverage to meet minimum requirements as set by SAGU. Proof of primary insurance will be required before an athlete may participate in varsity athletics. Students may link to an available health plan meeting minimum requirements through the SAGU website.

STUDENT ORGANIZATIONS & MINISTRIES

Students who represent the school in extracurricular activities must demonstrate appropriate qualities in the following areas:

- a. Spirituality
- b. Academics (a "C" average, 2.00)
- c. Emotions
- d. Human relations

Chi Sigma Phi

This organization promotes music ministries at the University and in the local church.

Christian Writers Fellowship

The Christian Writers Fellowship is a club designed to motivate and help writers. Creative writing of all types will be critiqued, and possible markets will be suggested. The main goal of the group is to produce the *IMAGE*, SAGU's literary magazine. Published annually, this magazine is designed to glorify God through encouraging creativity.

Music and Drama Groups

SAGU's special music and drama ministry groups represent the University while ministering Christ in chapel, church, organizational, community and international settings. Students are encouraged to participate in these groups as they provide an excellent opportunity for Christian service while attending SAGU.

Dramatic Pause: Dramatic Pause is a group chosen by audition. They minister on a regular basis through the use of human video, skits, mime, and drama in churches of our region.

The Call: The Call is an ensemble consisting of vocals and band chosen by audition at the beginning of each semester. Along with special presentations in chapel they will minister in churches, conferences, district councils, retreats, etc. throughout our region as they represent SAGU.

Harvesters: A Southern Gospel male quartet.

Ransomed: Ransomed is a fine arts ministry group that features a vocal ensemble accompanied by a live band. They provide churches and special ministry events with high quality musical and dramatic experiences that touch all segments of the generational mix.

Ministry Teams: SAGU encourages student initiative and creativity to develop various ministries and outreaches. Students are to consult with the Director of Chapel Worship and Programming before starting ministry teams. Students are expected to follow the highest standard of ministerial ethics and etiquette, and must have a sponsor.

Southwestern Missions Association

This missions-minded organization strives to extend the gospel of Christ at home and abroad by fostering a missionary spirit and promoting missions ministry. All students at SAGU are members of SMA.

Mu Kappa: Mu Kappa is an organization established for children of missionaries. It provides an opportunity for cultural adjustment and a network of encouragement, fellowship, and understanding.

Local Outreach Ministries

This is a student led organization that is made up of different need-based ministries that work in local Waxahachie and Dallas to connect with people who do not know the love of God. Student involvement is voluntary and the ministries operate on a weekly basis along with special outreaches. The ministries consist of the following:

All 4:1: All 4:1 partners with local churches to minister to those with special needs in the community.

Chi Alpha: A ministry that reaches out to college students on different campuses around the DFW Metroplex.

Common Ground: An after school program that includes ministry, tutoring and mentoring children in Waxahachie.

Faithful Friends: A ministry that reaches out to residents of local nursing homes.

Freedom's Voice: A ministry that reaches out to the victims of human trafficking in the Dallas area.

Fun Fusion: A children's ministry reaching out to children in Dallas. Fun Fusion partners with local churches and Dallas Metro to do weekly Sidewalk Sunday School programs.

Genesis: Genesis is a ministry that goes out once a week to minister to international students at the University of Texas at Arlington (UTA) campus. We minister to Muslims, Buddhists, Hindus, and many different walks of faith.

Hopeful Hearts: Hopeful Hearts ministers to the foster community and partners with group homes in our area.

ImpACT Saturday: A monthly outreach to the Waxahachie community. Outreaches focus on expressing the gospel through service to the community.

Isaiah 61: An outreach to the prisons across Texas. Students are trained for prison ministry and get to experience firsthand the privilege of entering prisons with the gospel of Jesus Christ.

Gold Jackets

Rooted: This ministry equips and disciples students who are interested in church planting. It connects them with resources, speakers, and churches to further their involvement and knowledge.

Sports Ministry: SAGU sports teams partner with the Salvation Army Boys and Girls Club to help be

Men of Integrity for the kids in our community.

Men of Integrity is an organization that helps men grow and develop in their walk with Christ. Their goal is to impact the community of SAGU and the surrounding area.

Street Hope: A weekly outreach to the homeless of downtown Dallas. Students prepare food, distribute clothing and lead a worship service for the homeless of Dallas in partnership with Cornerstone Baptist Church.

Phi Beta Lambda

Student Congress national organization for business students. It helps to develop competent and aggressive Christian businessmen and women.

Student leaders endeavor to make SAGU a better university by promoting Christian fellowship and cooperation among students and faculty. The Student Congress encourages spiritual activity, fosters school pride, promotes school spirit, and builds school loyalty. Students may make recommendations

Women of Ministry

through the Student Congress to the President's Office regarding matters of relationships and become the women God designed them to be.

Activities Board: The Activities Board plans and executes all Student Congress sponsored activities.

Honor Societies three members to serve one-year terms. The Student Congress Treasurer chairs the Board

Kappa Delta Pi Honor Society

Board of Representatives: The Board of Representative Educators was the representative body for the state in education. Each promote fellowship among those elected to teaching. The Student Congress began by electing a woman to the Board

as men, Kappa Delta Pi grew from a local chapter to the international organization it is today, comprising 582 chapters and more than 45,000 members. The Society

Acts 2:42 to maintain a high degree of fellowship among its members, promote professional growth,

and honor achievement in educational work. The SAGU Greek Chapter of KDP, Alpha Epsilon Tau, An organization designed to provide socialization among married students and single parent students. Was chartered on February 28, 2010, with twenty-seven members.

CUFI (Christians United for Israel)

The sole purpose of CUFI is to distribute the knowledge of pro-Israel awareness. The purpose of CUFI meetings is to discuss pro-Israel topics, presentations, and other media.